



FPL HVAC – DIRECT EXPANSION (DX) REBATE CHECKLIST

1. Submit the Specs for the DX unit (provide either of the three below):

- Mechanical Schedules
- Manufacturer Spec sheets
- Schedule of Values

The specs **need to include the AHRI Performance Data** with the following parameters: ☐

Model Numbers _____ ☐ **How Many of each.** _____ ☐

AHRI Certificate - <https://ahridirectory.org/Search/SearchHome?ReturnUrl=%2F> ☐

Cooling capacity of unit (MBtuh) ☐

Efficiency Type - SEER, SEER2, EER, or iEER. Use **FPL Calculator to determine best rebate.** ☐

2. Once the unit qualifies - we need the following items:

- a. **Original Invoice or Purchase Order** (must contain the **model number** and **quantity of units**, **please highlight**.)
- b. **Contact Name, phone number, customer information & install date.**
Check Box when **all below are Complete.** ☐

Name: _____

Phone Number: _____

Valid email address: _____

Account Number: _____

Installation Date: _____

Tax ID (TIN): _____

SAP number and Address _____

Pictures of the units installed (include a readable nomenclature (model #) of each unit, Location via screen shot, using one of the pictures scroll up, see thumb stamp and or address, take a screen shot picture.)

Check Box when **all pictures are Complete.** ☐

Installing contractor license (if available) ☐

Completed Vendor Packet (if you are a new vendor) **The W-9** should be for the company and address where the check will be sent to - <https://www.irs.gov/forms-pubs/about-form-w-9>

New Vendor Questionnaire must be filled out. **Section "C"** Address for check, must be filled out. **Check Box when all below are Complete.** ☐

3. Submit the completed and signed Rebate Form *

Design Requirements:

- Operates weekdays between 3 – 6 pm, during June 1 – September 30
- Equipment must be new (*cannot be refurbished, previously installed, or used*)
- Must exceed Florida Building Minimum Code requirements
- Meets program requirements and efficiency standards –

FPL HVAC Program Standard -

<https://www.fpl.com/content/dam/fplgp/us/en/business/save/programs/pdf/SMB-HVAC-Standards.pdf>



Please call Program Specialist Mike Catarzi 941-331-4024 for questions and information on supportive documentation.

Note: if payment is to a 3rd party vendor, need to include the LOA (letter of authorization)

Please take Pictures: **Equipment, Model number and location “Screen shot”**.

Note: if equipment is on the roof, only qualified facility, maintenance, or contract personnel that are qualified for roof access should take pictures for safety reasons.

The **first** picture should be an overall picture of each equipment installed and operating.

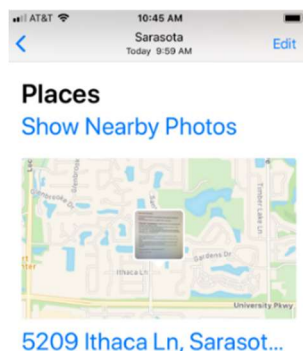
The **second** picture, a close –up legible model or tag number of each.

The **Third** picture showing location or address, done with a screen shot of one of the two pictures taken. The more pictures the better

“Screen shot” - Very important after taking a picture on your cell phone it will be saved into your picture album or folder. From there pull up the photo, swipe up slowly to get the address and take a **“screen shot”** of the picture and address you see.

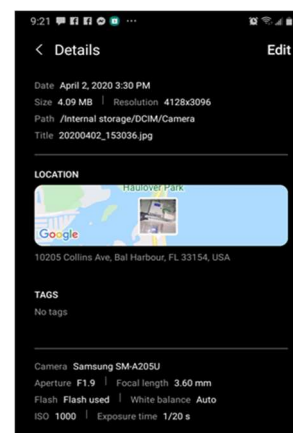
The picture will be saved in your photo album, this is one of the pictures you will send to us, this is a must for verification.

Attach and send all pictures to your FPL contact or email contact person.



Related

Two different phones
Using one of the pictures taken.



Any questions - please call while you are still on site. Thanks for all your help.